

What to Do at a Community Forum

You will need a facilitator
and 2 note takers



Calling and Running a Community Meeting

- Invite key leaders in the community, and ask them to bring their groups. Get a commitment & contact info.
- Remind several times.
- Remind a day before the event.
- If they need transportation help, see if someone else attending can help.



Prepare to Record Comments and Suggested Additions to Existing Data



You Will Need

- 1 facilitator
- 2 observers to record notes at these links
- A flip-chart and marker

Community Forum Template

If you want to use this slide presentation as a template:

Add Your Name and Contact Information

Put your organizational logo on this page, if you have one



Community Forum Agenda



- Welcome
- Introductions
- About the ACHS RAC Initiative
- Mapping
- Gaps and Solution Discussion
- Survey

Welcome & Introductions

About the ACHS RAC Initiative

Definition of Community Assets

How do you define this
town/neighborhood?

- > Primary school? Secondary school?
- > Childcare centers? Other schools?

> Health services (both formal and informal)?

- > Sources of water?
- > Waste and garbage disposal sites?
- > Sources of electric lighting?
- > Public telephones?

What is missing on the map?

- > Resilience Hubs with dual use capacities as community centers?
- > What facilities would be used to shelter in disasters?
- > If there are inadequate current facilities, where should a new facility or refurbished facility be located?
- > What would be in the resilience hub?
- > How many people should it hold?
- > What dual uses should it accommodate in normal times?

- > Main streets/roads?
- > Principal means of transportation?
- > Markets, shops, and other commercial establishments?
- > Churches (places of worship)?
- > Cultural and recreational areas? (Where do you spend your free time?)
- > Areas that are less safe?
- > RURAL...irrigation systems?

Has the
town/neighborhood
grown, gotten smaller, or
stayed the same in the last
five years?

Who are the people most likely to come into or leave the community?

What has been mapped so far? What Can You Add?

- **Assets**
- **Services**
- **Liabilities**



Collective Action and Solidarity

People from the same town/neighborhood often get together to address a particular issue that faces the community, fix a problem, improve the quality of life, or something similar.

Which of the following issues has your town/neighborhood tried to address in the last three years?

Education? Health? Public services? Roads and transportation? Markets? Credit? Recreational and cultural resources? Security? Child care? Irrigation? Agricultural services?)



Do you think that everyone in this town/ neighborhood has equal access to:

Education

Health

Public Services

Roads & Transportation

Markets

Financial Credit

Security

Child care

Irrigation

Agricultural Services

Recreational & Cultural Resources

Gaps and Proposed Solutions

| Gaps | Proposed Solutions |
|------|--------------------|
| | |
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Organizations and Their Importance

| Organization Type | Relative Importance of the Organization in Meeting Community Needs |
|-------------------|--|
| Agriculture | |
| | |
| Credit | |
| | |
| Religious | |
| | |
| | |



Organizations and Their Importance

| Organization Type | Relative Importance of the Organization in Meeting Community Needs |
|--------------------------|---|
| Recreational | |
| | |
| | |
| Health | |
| | |
| | |
| | |



Organizations and Their Importance

| Organization Type | Relative Importance of the Organization in Meeting Community Needs |
|-------------------|--|
| Education | |
| | |
| | |
| | |
| | |
| | |
| Other | |



Discuss the Organizations Listed

- Which groups play the most active role in helping improve the well-being of community members?
- How did these groups or organizations get started (government initiated, through government donations, NGO donations, grassroots initiative, etc.)
- How are the leaders selected (election, appointment, inheritance)?
How stable is the leadership (frequent or sudden changes, normal progressive change, or never changes)?
- How are decisions made within these groups or organizations?



Using Photos & Videos

- Post at least 1 photo of your Community Forum in the Reporting Document
- Post at least 1 photo of your labeled community map in the Reporting Document

You will present them in the final ZOOM Video-Conference



Using Photos

Document Your Meeting

Take pictures!!!!

- Put at least one in the reporting document
- Label and Upload photos to the Resilience System Media Library for use on Dashboards
- Insert Gallery on the County Dashboard and in the Data Story



Survey Fair

Conduct surveys or make appointments to conduct surveys later. If there are Community Health Workers, graduate students or other staff available, they can be set up at tables to assist people. Often this is done with paper surveys to all participants with one facilitator leading the meeting, and data is entered after the fact.



Mission Critical Functions Survey

Evaluate 26
Functions of
Society on a scale
from 1 to 7



1. Water Distribution Infrastructure
2. Food Security
3. Agricultural Sector Production Scale
4. Housing Safety
5. Environmental Health and Safety
6. Health Services
7. Shelter in Place & Evacuation Systems
8. Psychosocial Resilience
9. Supply Chains; Logistics
10. Energy Infrastructure - Temperature Management
11. Energy Infrastructure - Lighting and Cooking
12. Renewable Energy vs Grid Energy
13. Education System
14. Hygiene & Prevention
15. Communications Systems
16. Sewer/Septic Systems
17. Solid Waste Management
18. Transportation
19. Community Security
20. Community Commons Areas Availability
21. Social Services
22. Value Chains
23. Climate Threat Mitigation & Transformation
24. Data & Information Management
25. Emergency Management
26. Management & Governance