



# Leadership Training



**ACHS**



**RESILIENT AMERICAN  
COMMUNITIES**

# Contents

This training is to be used to empower and to educate community members to grow and become comfortable with Zoom and other platforms:

- Doodle polls
- Zoom Leader



# TUTORIAL

## FOR BEGINNERS!



[Click Here](#)

# Doodle Poll

1 Doodle make scheduling multiple schedules for multiple people much easier. Its saves time and the back and forth.

2 Making it organized and easy to follow.

1

### Add hours

From  to

Apply to:

Or to specific days:

Monday  Tuesday  Wednesday  Thursday  
 Friday  Saturday  Sunday

2

	Sep 17 SUN	Sep 18 MON	Sep 20 WED	Sep 23 SAT	Sep 27 WED	Oct 2 MON
Tom	✓	✓	✓			✓
Paula	✓	✓	✓		✓	
John		✓		✓	✓	
Emma		✓				



# Important Information to Know

## What is HIPAA and its Importance

This safeguard and protects the health information and privacy.

## Versatility

Versatility allows us to be able to use it in many different ways. Not only for health, family get togethers when distance is an issue.



# Zoom Training

Once you have your date and time chose, now you have to present. Not to worry, Zoom makes it very easy. You can present in large groups, if you want . You can also start in large groups, and then break out into smaller groups if needed for more intimate and more personal collaboration. The versatility of the program is endless.

- 1 HIPAA Compliant
- 2 Versatility
- 3 Bring everyone back together



The screenshot shows the Zoom website homepage. At the top, the Zoom logo is on the left, followed by navigation links for Products, Solutions, Resources, and Plans & Pricing. On the right, there are two buttons: "Contact Sales" and "Sign Up Free". Below the navigation is a banner with a bell icon and the text "Our approach to AI will change the way you work" and a "Watch now >" link. The main headline reads "One platform to connect". Below this is the sub-headline "More connected, more collaborative, more intelligent. Zoom's AI-powered platform helps you do more." There are two buttons: "Plan & Pricing" and "Sign Up Free". The page features several images: a person using a laptop, a group of people in a meeting, and a Zoom meeting interface with icons for home, chat, call, timer, gallery, breakout rooms, and screen sharing. A floating "Call" button is visible in the bottom right corner.

# Zoom for Beginners 13:20 minutes



[Click Here](#)



# Zoom (Break out rooms) 6:54 minutes



[Click Here](#)



# Learn More or Questions?

More questions?

Please contact.      [info@achs-inc.org](mailto:info@achs-inc.org)

